



## **GRF: GUIDELINES FOR UBC NSERC EMERGENCY FUND**

---

The University has an NSERC General Research Fund, with the objective of supporting research in the fields of natural sciences and engineering. One use of this fund is for the UBC NSERC Emergency Fund, which allows UBC to help researchers who have an immediate need for funds, such that the timing does not allow for an application to NSERC. Typical examples are failure of critical equipment, unanticipated need for bridging funds, and the like.

Due to limited funds, future funding initiatives and foreseeable needs for funds will not be considered. Furthermore, the emergency must be real, immediate and significant. The requestors are required to apply to NSERC in the next round and, if their application is successful, they may be asked to repay the Emergency Fund to sustain the total pool of funding available.

### **Decision Making Process**

A committee of up to 5 senior UBC NSERC grantees and executives (including the UBC NSERC Faculty Research Advisor as Chair) will judge the applications.

### **Timing**

As an Emergency Fund, applications will be considered at any time. If the volume of applications increases significantly, this may have to be revisited.

### **Funding**

At the time of application, the amounts requested may be approximate. If successful, applicants will be required to provide proposed budgets, how funds are planned to be used, steps taken to mitigate costs, and that proper UBC procedures for getting accurate quotes have been followed. Rationales may be requested and applicants will be expected to provide proper supporting documentation. Awardees will have 1 year to spend the funds, and any unspent funds will need to be returned.

### **Conditions**

- Applicants must be eligible NSERC grantees
- Relevant research and equipment must be NSERC eligible
- Application to NSERC in the next available competition must be made if appropriate

### **Application Process**

A simple one-page free-form application should address the following issues:

- 1) Individuals affected (list the NSERC faculty, PDFs, students affected)
- 2) Amount required
- 3) Reason for need
- 4) Reason for urgency (specifically, why immediate funding assistance is required)
- 5) Short term plans using the Emergency Fund
- 6) Long term plans to permanently fix the problem (including contingency plans and repayment of the Emergency Fund if applicable)

### **Contact**

Prof. Purang Abolmausumi, NSERC Faculty Research Advisor, VPRI Office, UBC

[purang@ece.ubc.ca](mailto:purang@ece.ubc.ca)